

# SNU President Fellowship Program Application Guidelines for Spring 2025

## ❖ SNU President Fellowship Program (SPF)

### ◆ Overview

The **SNU President Fellowship Program** is one of SNU's most prestigious scholarship programs, launched to provide opportunities to teaching/instructional staff members of universities in developing countries to pursue Ph.D. degrees at SNU.

### ◆ Eligibility

An applicant must be both:

1. a **teaching/instructional staff** member of a major university in a developing country **WITHOUT** a Ph.D. degree, who holds a master's degree or higher from an accredited institution
  - The SPF Program recognizes applicants as teaching/instructional staff if the applicant meets at least one of the following conditions:
    - (a) an applicant who is employed to teach academic courses or conduct academic research (e.g. full-time faculty, part-time faculty, lecturer, etc.)
    - (b) an applicant who is an expected Master's degree holder, who has been employed for at least six months to teach academic courses or to conduct academic research (e.g. teaching assistant)
  - The applicant must be able to prove that the he/she currently holds one of the below positions at a university:
    - Professor
    - Associate Professor
    - Assistant Professor
    - Research Professor
    - Lecturer
    - Instructor
    - Teaching Assistant
    - Research Assistant
- (※**NOTE:** if the applicant's certificate can show that he/she qualifies for the conditions (a) or (b), other positions/ranks other than the ones mentioned above may be recognized as the equivalent)

2. a newly admitted student to SNU as Ph.D. student for the Spring 2025 semester

### ◆ Details of the Award

- Full tuition fee for six semesters
- KRW 1,500,000~2,000,000 monthly stipend for 3~4 years
- A round-trip airfare(economy class based on GTS system)
- Korean language training (only evening class during regular semesters)
- National health Insurance coverage(amount of coverage can differ depending on the recipient's situation)
- Child care support (amount of coverage can differ depending on the recipient's situation)

## ◆ Required Documents

- SPF Spring 2025 application form (including study plan)
- Certificate of Employment (as a teaching/instructional staff member)

☞ the certificate must state:

- (1) name of the university where the applicant is currently employed as teaching/instructional staff
- (2) the address of the aforementioned university
- (3) the department/school in which the applicant is employed
- (4) the applicant's position title as teaching/instructional staff
- (5) the start date of the applicant's employment as teaching/instructional (Applicants must currently be employed as a staff at the university at the time of applying)

☞ the applicant's certificate of employment must state:

- **confirmation that the university will allow the applicant to maintain their position as teaching/instructional staff upon returning after completing their doctoral degree at Seoul National University**
- Official academic transcripts and graduation certificates (for both bachelor's and master's degrees)
- Letter of recommendation from the Dean(head of department)or President of the applicant's current university of his/her home country
- Video link (academic achievements, plan, goals after graduation) \* **Optional, but bonus points awarded** (applicants should submit their video files using the specified method(through Vimeo, YouTube)

## ◆ SPF Application Timeline (KST) for Spring 2025 Semester

Timeline	Requirements
<p><b>July 8, 2024 (Mon.) 10:00</b> – <b>July 11, 2024 (Thurs.) 17:00</b></p>	<p>✦ Online SPF application should be done through SNU Office of Admissions Website(<a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a>) <b>within the admissions application period.</b></p> <p>✦ <b><u><a href="#">Check the SPF application check box to make your online SPF application</a></u></b></p>
<p><b>July 8, 2024 (Mon.)</b> – <b>July 31, 2024 (Wed.)</b></p>	<p>✦ Submit your SNU President Fellowship Program application documents to the SNU Office of International Affairs (scanned file as pdf format and original documents must all be submitted)</p> <p>※ PDF Submission → Submit all Required Documents (<b>PDF version</b>) to <a href="mailto:intlscholarship@snu.ac.kr">intlscholarship@snu.ac.kr</a> (must be titled: SPF Spring 2025 (applicant's name))</p> <p>※ Postal Submission (original documents) → Submit all Required Documents (<b>Original hard-copy documents</b>) by post to below address : Attn: Scholarship Coordinator, Office of International Affairs, Seoul National University, Bldg.152, 1st Floor 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea (Tel: +82-2-880-2519)</p>

**★ Any SPF submissions made without checking the SPF application check box through the Office of Admissions website will be considered ineligible (Application for admission is mandatory)**

Timeline	Requirements
<p align="center"><b>August, 2024</b></p>	<ul style="list-style-type: none"> <li>+ First level of screening of application documents</li> <li>※ The applicant MUST 1) complete the online application through the SNU admissions webpage 2) submit his/her application documents to the SNU Office of International Affairs by post and e-mail</li> </ul>
<p align="center"><b>November 22, 2024 (Fri.), After 17:00</b></p>	<ul style="list-style-type: none"> <li>+ Announcement of Final Admissions Results for Spring 2025</li> </ul>
<p align="center"><b>December, 2024</b></p>	<ul style="list-style-type: none"> <li>+ Announcement of applicants who have passed the first level of screening of application documents (those who will go on to the interview held by the ‘SPF Selection Committee’)</li> <li>※ Announced by the SNU OIA</li> </ul>
<p align="center"><b>December, 2024 (TBA)</b></p>	<ul style="list-style-type: none"> <li>+ Interview (held by the SNU OIA)</li> </ul>
<p align="center"><b>December 2024 ~ January 2025 (TBA)</b></p>	<ul style="list-style-type: none"> <li>+ Announcement of the final results of the SPF Program of Spring 2025</li> </ul>

※ Forms for SPF Application, Personal Statement and Study Plan etc. can be found on the SNU OIA website(<https://oia.snu.ac.kr/>)